



Property Services

«districtaddress»
«districtcity_desc», «districtprov_desc»
«districtpostalcode»
manitoba.ca/housing

<<sender name>>
<<sender title>>
[[sender E-mail address]]
Tel: <<sender phone>>
<<Toll Free: number>>
Fax: <<sender fax>>

<<Date>>

<<Leaseholder name>>

<<Co-Leaseholder name>>

<<Address>>

<<City/town, MB postal code>>

Client ID: <<Client ID>>

Client ID: <<Client ID>>

Parking Agreement Violation

Dear << Leaseholder and Co-leaseholder >>:

On [[Date violation occurred on: Enter MMMM D, YYYY]] you were in violation of your Parking Agreement. Please find enclosed a copy of your signed Parking Agreement highlighting the violation.

If the necessary corrections are not addressed by end of day [[Date issue is to be corrected by: Enter MMMM D, YYYY]] will, without further notice, result in one or both of the following:

- a charge to your account.
- vehicle being towed at the owner's expense.

If there are repeated violations of the Parking Agreement the parking space will be cancelled.

If you have any questions or concerns, please contact me.

Regards,

<<Sender Name>>

<<Sender Title>>

Tel:<<Sender Tel>>

Encl.: Copy of signed Parking Agreement